

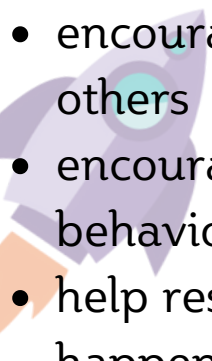



Behaviour code for children and parents & carers

Purpose

This code of behaviour was written in consultation with children. It aims to make sure everyone who participates in Z-arts activities knows what is expected of them and feels safe, respected and valued. Z-arts must make sure that everyone taking part in our services has seen, understood and agreed to follow the code of behaviour, and that they understand the consequences of inappropriate behaviour. We expect people who take part in our activities to display appropriate behaviour at all times. This includes behaviour that takes place inside our organisation and online. We will make reasonable adjustments where required.

This code of behaviour aims to:

- identify acceptable and unacceptable behaviour
 - encourage cooperation, honesty, fairness and respect
 - create an environment where your self-esteem, self-respect and self-confidence will grow
 - encourage you to recognise and respect the rights of others
 - encourage you to take responsibility for your own behaviour
 - help resolve conflicts and make it clear what will happen if you decide not to follow the code.
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Behaviour code for children and parents & carers

Dos and Don'ts

You should:

- cooperate with others
- be friendly
- listen to others
- be helpful
- have good manners
- treat everyone with respect
- take responsibility for your own behaviour
- talk to your activity leader about anything that worries or concerns you
- follow this code of behaviour and other rules (including SKILLS charter)
- join in and have fun!

You shouldn't:

- be disrespectful to anyone else
- bully other people (online or offline)
- behave in a way that could be intimidating
- be verbally or physically abusive towards anyone
- touch anyone without their permission including Z-arts staff and volunteers
- not follow instructions



Behaviour code for children and parents & carers

What happens if I decide not to follow the code of behaviour?

This code of behaviour is part of our process for making sure everyone who takes part in our activities receives the support they need.

Minor or first-time incident

- If you behave in a way that doesn't follow our behaviour code, our staff will remind you about it and ask you to follow it.
- They'll give you an opportunity to change your behaviour. This gives you the chance to think and plan how you could behave differently.

Formal warning

- If you continue not to follow the code of behaviour after your first reminder, or if your behaviour is more serious, you'll be given a formal warning by the person running your activity.
- They will make a record about what happened and inform your parents/carers.
- They'll talk with you about what happened and agree what support you need to improve your behaviour in the future.
- We may also decide that a sanction is appropriate such as restricting you from taking part in some activities.



Behaviour code for children and parents & carers

Final warning

- If the support we have put in place isn't helping you to change your behaviour, we may need to give you a final warning.
- Again this will be recorded and we'll inform your parents/carers.
- At this point, we may need to talk with you and your parents/carers about other services that might be more able to give you the support you need.
- If your behaviour may present a risk of harm to other children or staff then we may need to talk directly with you and your parents/carers about other services that might be more able to give you the support you need.





Behaviour code for adults working with children

The role of parents and carers

We see parents and carers as valuable partners in promoting positive behaviour and will involve them as appropriate.

We will always inform and involve your parents or carers if you receive a warning about your behaviour, unless doing so would put you in danger.

Child protection procedures

If any member of staff or volunteer becomes concerned that your behaviour suggests you may be in need of protection or that you may present a risk of harm to other children, they'll follow our child protection procedures. This may involve making a referral to the local authority.

If child protection procedures are necessary we will talk this through with you and your parents as soon as possible, unless doing so would put you in danger or interfere with a police investigation.

