



JOB ADVERT

Title: Visitor Experience Assistant

Hours: The posts are offered as either zero hours or minimum hour contracts depending on what suits both parties.

Your actual hours to be worked each week will be as necessitated by the needs of the business and this will include evenings or weekend work.

Your actual working hours will be notified to you by your line manager via our online rota system.

Payment will only be made for actual hours worked. Working hours will vary each week.

We are looking for people who can work on Saturdays, Friday evenings, school holidays, occasional Sundays and weeknights.

A good deal of flexibility is required for this role.

Deadline: This will be a rolling opportunity.

Interviews: Please apply and if you meet the criteria we will offer you an interview.

Ideal start date: As soon as possible

Please see the application pack here: <https://www.z-arts.org/app/uploads/2023/03/Visitor-Experience-Assistant-Z-arts-Recruitment-Pack-March-2023-1.pdf>



ROLE OVERVIEW

We are seeking Visitor Experience Assistants who will be responsible for being the first point of contact to visitors at Z-arts providing a friendly welcome, working in our café, giving general information and assisting with any queries.

The ideal candidate will have a commitment and passion for ensuring an exceptional visitor experience to a diverse audience.

With keen attention to detail, you'll welcome the last visitor of the day with as much kindness and attention to detail as you did the first.

Whilst the Visitor Experience Assistants will work across the entire front of house at Z-arts there is often a focus on the cafe.

Areas of work will include working on our café or the Box Office, stewarding a show or guiding families into our immersive exhibition or into our brand new escape room.

Ask us a question or call for a chat.

Get in touch in whichever way works best for you – or drop us a line and ask us to call you back. Email: zoe@z-arts.org Call: **0161 226 1912**

Team Z-arts 😊